



Alexander E Tennant, Master
6400 N Cicero Ave, Apt 505
Lincolnwood, IL 60712
alexandert@kinsalecg.com
630-501-7597 (cell)

Knights of Columbus
Fourth Degree
Northern Illinois District
Marquette Province



**4th Degree Exemplification
Saturday, February 19, 2022**

**Sheraton Lisle Naperville Hotel
3000 Warrenville Rd
Lisle, IL 60532**

To: All Assemblies-Northern Illinois District

The next 4th Degree Exemplification in District One will be held February 19, 2022. The Host Assembly is Roger Dooley Assembly #209, Daniel Daemicke, Navigator.

All Assemblies in the Northern Illinois District are invited to participate in this Exemplification.

Rooms are \$ 95.00 plus tax per night. Suites are \$129.00 plus tax per night.

The Cut-off date for these rates is January 28, 2022.

To make Reservations at the Sheraton Lisle Naperville Hotel call: **(630) 505-1000**.
When making reservations use the following information:

EVENT: **Knights of Columbus Fourth Degree Feb 2022**
REFERENCE #: **M-LIOTH98**

You can also make a reservation online by clicking the link below:

[Book your group rate for Knights of Columbus Fourth Degree](#)

Do not make hotel rooms or suites reservations using other travel sites. For this event, the I have a set quota from the hotel, for the number rooms of that must be reserved, or I will be held responsible for cost of the difference.

In 2018, many booked outside of the KOC block to save money and the master had a **\$2,000+** additional charge added to the bill. If this does happen, it will be necessary for the assemblies to bear an additional cost.

Candidates initiation fee \$70.00

Includes: Lunch Ticket, Banquet Ticket, Social Baldric, and 4th Degree Pin.

Priests ONLY initiation fee \$50.00

Includes Lunch Ticket, Banquet Ticket, Social Baldric, and 4th Degree Pin.

Sir Knights, Ladies and Guest Banquet Ticket is \$45.00 Ladies Luncheon is \$25.00

Note: Caterers and hotels are now charging a late fee for adding additional head counts. To cover this cost, **a late fee of \$10.00** will be accessed for **each reservation postmarked** after **Friday, February 4, 2022.**

Each assembly will be charged a late fee for their candidates. Sir Knights, ladies, and guests will be responsible for their own late fees. All fees must be included with the reservation.

No refunds on Banquet Ticket if it is not used.

For Candidates Names to be included in the program book, the Form 4, must be received prior to **January 31, 2022.**

All Form 4's and Banquet Reservations must be **postmarked** by **Friday, February 4, 2022,** to avoid a late fee. Late Reservations will be seated at tables in the order of receipt of the reservation.

Special Meal requests (if necessary, for Medical Reasons or Vegetarians) for Candidates, Sir Knights, Ladies and Guests must be shown on the Banquet Reservation Form.

Special Reminder: A Candidate must be a 3rd Degree Member in good standing to be eligible for the 4th Degree Exemplification and must show a current travel card at the exemplification.

Please be sure to send only **COMPLETE** packets (Form 4, Dinner Reservation Form, and Check made payable to the **Alexander Tennant - Master** at least 2 weeks prior to the Exemplification Date.

Note:

Due to an executive order from the Governor of the State of Illinois, everyone attending inside events are required to wear a mask.

Candidates and observers are asked to wear a black mask. This order could change prior to the event.

**INCOMPLETE PACKETS OR PACKETS NOT HAVING ALL REQUIRED
INFORMATION MAY BE RETURNED TO THE FAITHFUL NAVIGATOR.**

Faithful Navigators and Faithful Comptrollers should ensure all required information on the Form 4 is completed including (**PLEASE PRINT CLEARLY**):

Membership Number, Member's Signature
Council Number, Name and FS signature
Name, Number, and location of the Assembly which the Candidate is joining
Faithful Navigator Signature
Faithful Comptroller Signature

Member email addresses can be printed in the space above the membership number. When filling out the form 4, press hard so that the information transfers to the duplicate copies.

Before sending in the form 4's, please check that all the information is filled in and all the signatures are on the form. Please return the Entire Form 4 to the Master.

NOTE: [Do NOT remove the Financial Secretary or Assembly copies.](#)

Faithful Navigators are also asked to ensure that all Assembly Members and Candidates are made aware that **PROPER ATTIRE MUST BE WORN** to the Exemplification.

A candidate may wear either a black, dark blue or dark grey business suit with a white shirt and tie or a black tuxedo, black bow tie, plain white shirt, black socks and black dress shoes.

Those who wish to observe the exemplification will follow the same dress code as the candidates. All observers must be fourth degree members in good standing.

Dinner reservation forms are included with this correspondence. Please make copies for distribution to both Candidates and Sir Knights wishing to attend the Exemplification and Banquet.

If anyone writes a check for someone else, PLEASE make sure to note on the memo line who the payment is for. ALL checks must be payable **to Alexander Tennant, Master**. Assemblies: When you issue a check for a candidate, a separate check is required for each Candidate and / or reservation with the name of the person shown on the check.

My staff and I are ready to assist each Assembly as necessary to make this a very SPECIAL DAY for our new Sir Knights. Should you need additional information or clarification on any matters, please contact me or my secretary.

I ask that **ALL** completed applications, Form 4's with payment be sent to the Master:

Alexander Tennant
Master 4th Degree
6400 N Cicero Ave, Apt 505
Lincolnwood, IL 60712

Fraternally Yours,

Alexander E Tennant

Master 4th Degree
Northern Illinois District
Marquette Province



Knights of Columbus
Fourth Degree-Northern Illinois District of Marquette Province



Alexander E Tennant, Master
 6400 N Cicero Ave, Apt 505
 Lincolnwood, IL 60712
 alexandert@kinsalecg.com
 630-501-7597 (cell)

4th Degree Exemplification
Saturday February 19, 2022
Sheraton Lisle Naperville Hotel
3000 Warrenville Rd, Lisle, IL 60532

Name: _____ **E-mail address:** _____
 (Please Print Clearly) (Please Print Clearly)

Address: _____ **Phone Number:** _____

City: _____ **State:** _____ **Zip Code:** _____

MEMBERSHIP NO. _____ (Provide a copy of your card – do not enlarge)

ASSEMBLY NO. _____ **COUNCIL NO.** _____

Worthy Master - Please make reservations as follows:

Candidate (Initiation fee) **\$70.00** (includes banquet ticket) **\$10.00** (late fee) * \$ _____

Priests Only (Initiation fee) **\$50.00** (includes banquet ticket) \$ _____

Sir Knights, Ladies, Guests **\$45.00** (banquet ticket) **\$10.00** (late fee) ** \$ _____

Ladies Luncheon **\$25.00** (luncheon ticket) **\$10.00** (late fee) ** \$ _____

*Late reservation (paid by assembly) **Late reservation (paid by individual)

CHECK NUMBER _____ **Total Amount** \$ _____

(Please List ALL Ladies & Additional Guests Names below)

PLEASE INDICATE THE NUMBER OF DINNER CHOICE(S): Sliced Sirloin of Beef, Shitake Demi-Glaze _____
 Pan Seared Salmon with Creamy Dill Sauce _____

To avoid the late fee, the reservation must be postmarked by **Friday, February 4, 2022.**

CANDIDATES: SUBMIT THIS FORM, PAYMENT AND A COMPLETED FORM 4 TO THE ASSEMBLY YOU WILL JOIN. After they approve and sign the form, the Assembly will forward the complete packet as below.

ALL RESERVATIONS MUST BE ACCOMPANIED BY A CHECK, PAYABLE TO:
Alexander E Tennant - Master, 6400 N Cicero Ave, Apt 505, Lincolnwood, IL 60712

Special Dietary requests: _____

Ladies and guests Names _____
 (use the back if needed) _____

A \$10.00 late fee will be assessed for each guest meal and ladies' luncheon postmarked after February 4th. Assemblies will be assessed a \$10.00 late fee for each candidate after February 4th.



Knights of Columbus

Fourth Degree
Northern Illinois District
Marquette Province

Alexander E Tennant, Master
6400 N Cicero Ave, Apt 505
Lincolnwood, IL 60712
alexandert@kinsalecg.com
630-501-7597 (cell)

4th Degree Exemplification
Saturday, February 19, 2022
Sheraton Lisle Naperville Hotel
3000 Warrenville Rd
Lisle, IL 60532

SATURDAY FEBRUARY 19, 2022

9:00 A.M.	MASTER'S MEETING Attendees: Faithful Navigators, Faithful Comptrollers, Committee Chairs	Getz
10:00 A.M.	DISTRICT MARSHAL'S MEETING Attendees: Honor Guard Members	Getz
10:15 A.M.	CANDIDATE REGISTRATION CANDIDATE HOLDING ROOM Candidate Lunch served at 11:15 A.M.	Savoy Foyer Savoy ABC
10:30 A.M.	BANQUET TICKET PICK-UP	Hotel Lobby
10:30 A.M.	HONOR GUARD VESTING ROOM	Shaw
11:00 A.M.	LADIES LUNCHEON TICKET PICK-UP	Outside Coltrane
11:30 A.M.	LADIES LUNCHEON AND PROGRAM Ladies Lunch served at 12:00 P.M.	Coltrane
12:15 P.M.	Honor Guard Inspection by Vice Supreme Master and Master	
1:00 P.M.	EXEMPLIFICATION CEREMONY	Savoy DEFG
4:30 P.M.	MASS	Savoy DEFG
7:00 P.M.	BANQUET Doors Open 6:45 pm	Savoy Ballroom

SUNDAY FEBRUARY 20, 2022

9:00 A.M.	MASTER'S WRAP-UP MEETING Attendees: Faithful Navigators, Faithful Comptrollers, Committee Chairs	Getz
-----------	--	------

Note: Room locations are subject to change.



Knights of Columbus
Fourth Degree
Northern Illinois District
Marquette Province

October 22, 2021

Re: 2022 Exemplification Souvenir Program

Dear Faithful Navigator,

The 2022 Exemplification is February 19, 2022, in Lisle, Illinois. Joliet Assembly has agreed to chair the Souvenir Program Book. Enclosed is sample copy of a souvenir program agreement that Joliet Assembly uses. Your assembly should produce your own Assembly souvenir program agreement.

Here are the guidelines we will be using this year:

Supreme Council Rules

We cannot accept advertisement from outside insurance or investment type companies.

Cost:

Ad size: 1/4 page - \$25.00, 1/2 page - \$50.00, 3/4 page - \$75.00, Full page - \$100.00

There is NO individual sponsor page

Deadline for submitting ads is 5:00 pm Saturday, January 8, 2022

The host assembly will have the back cover, the inside front cover, inside back cover is awarded to an assembly on a rotating base.

All ads must be submitted with a copy of your Assembly Souvenir Program Agreement sheet filled-out with name, telephone number of contact person.

If you or an advertiser is running the same ad as 2021 please forward a copy of that ad with page number from 2021 book on a 2022 Assembly Souvenir Program sheet, I will not accept “just use last year’s ad from page.....”, because some ads have a date or an office name may have changed from 2022.

Joliet Assembly will take credit (profit) for any ad submitted on a Joliet Assembly Souvenir Program Agreement or sent in piecemeal with no Assembly Souvenir Program Agreement included.

All assemblies must submit ads with payment via Assembly Check and spread sheet listing ad cost and ad size. Checks should to payable to “Joliet Assembly 0204”

**I must receive all ads and agreement sheet
by 5:00 pm Saturday, January 8, 2020**

Any ad received after this time/date may or may not make the book, if they do they may be down sized/up sized (ad size will reflect ad cost that is charged to your assembly) to balance the book (book must have even number of pages) and will be subjected to a 10% late fee payable to the Joliet Assembly, late fees will be deducted from your assembly’s profit checks mailed in March of 2022.

Vivat Jesus,

Timothy J. Cosgrove, FC, PFN
1026 Stonegate Road
New Lenox, IL 60451
815-483-0548 cell
sox1985@att.net

Cc: Alexander Tennant, Master

Souvenir Program Agreement

ADVERTISEMENT COST:

FULL PAGE (5 1/2 x 8 1/2) \$100.00

3/4 PAGE (5 1/2 x 6 1/4) \$75.00

1/2 PAGE (5 1/2 x 4 1/4) \$50.00

1/4 PAGE (5 1/2 x 2 1/4) \$25.00

Please circle choice

FORWARD CHECKS AND ADS TO:

Knights of Columbus Joliet Assembly

c/o Tim Cosgrove

1026 Stonegate Road

New Lenox, IL. 60451

815-483-0548 cell

Sox1985@att.net

MAKE CHECKS PAYABLE TO:
K of C JOLIET ASSEMBLY #0204

Ad Due Date: January 8, 2022

This agreement must be signed
and returned with each ad.

Assembly Name: _____

Assembly Number: _____

PRINT OR TYPE MESSAGE, BUSINESS CARD (DO NOT STAPLE) OR REPRODUCIBLE AD

ADVERTISER'S NAME (please print)

ADVERTISER'S MAILING ADDRESS AND TELEPHONE NUMBER (please print)

Souvenir Program Agreement
Knights of Columbus - Joliet Assembly #204

118th Annual Fourth Degree Exemplification
February 19, 2022

Completing Your Application

The following sections of the Membership Document [Form 4] must be completed. Please follow these instructions:

Section 1: Enter your name, address, city, state and zip code, telephone number, date of birth, and the Council that you currently belong to in the Knights of Columbus.

Section 2: Enter your Country of Citizenship, and whether by Birth or Naturalization. If you are a *Naturalized Citizen*, please complete the portion regarding final papers.

Section 3: Does not pertain to candidates.

Section 4: Enter the name of your current Parish. Sign and date the application. Please have your proposer sign the application and supply his Membership #.

Section 5: This area is reserved for Assembly approval and will include the signatures of the Faithful Navigator and the Faithful Comptroller.

Section 6: Enter your Membership Number from your Council 3rd Degree Membership Card. Check the box for *New Member*.

Section 7: Have your Council Financial Secretary complete the certification of *Member in Good Standing*.

Please return the completed Form 4 and Banquet Reservations to your Proposer or Council Captain; with a check for your Candidate's Fee made out to **Alexander Tennant - Master**.

Make sure that you have filled out a **Banquet Form** marked with the dinner that you would prefer. Please include the dinners for any guests who will be attending with you and the appropriate money for their dinners.



The Knights of Columbus
Fourth Degree
In service to:

**God,
Church, Country,
And the Order**



**For Further Information
Please Contact:**

Alexander E Tennant
Master

**6400 N Cicero Ave, Apt 505
Lincolnwood, IL 60712
630-501-7597**

Email: alexandert@kinsalecg.com

OR

Gregg Biliskov
District Secretary

**1115 Bourne Ln
Schaumburg, IL 60193-2655
847-417-1988**

Email: skreggb@gmail.com

4th Degree Exemplification of
Northern Illinois District

**Saturday, February 19, 2022
Registration Starts at 10:15 AM**

Sheraton Lisle Naperville Hotel
3000 Warrenville Rd
Lisle, IL 60532

ELIGIBILITY FOR MEMBERSHIP

To be eligible for membership in the Fourth Degree, a Candidate must be:

- 1) Over 18 years of age.
- 2) A practical Catholic in union with the Holy Sec.
- 3) A current 3rd Degree Member in your Council.

DRESS

The “*Official Dress*” for Candidates for the 4th Degree Exemplification is either a black, dark blue or dark grey business suit with white shirt and tie, or a black tuxedo, black bow-tie, plain white shirt, black socks, and black dress shoes.

Clergy may wear their clerical attire; and members of the armed forces, full time Police and Firefighter Officers may wear their respective dress uniforms.

Observers: Same as candidates, although those Sir Knights with the new uniform are encouraged to wear the uniform for the event.

A black mask may be required for all attendees.

LADIES ENTERTAINMENT

For the Ladies, there will be a program following their lunch at 12:00 PM (doors open at 11:30 AM). This will include fun, prizes, and refreshments. The price is \$25.00. Afternoon wear is suggested for the luncheon. The dress for the reception and banquet will be evening wear.

Reservations for the lady’s activities and banquet should be made before **February 4, 2022.**

SCHEDULE

CANDIDATE REGISTRATION.....	10:15 AM
CANDIDATE LUNCH.....	11:15 AM
LADIES’ LUNCH & SOCIAL.....	11:30 AM
EXEMPLIFICATION OF THE 4 TH DEGREE	1:00 PM
MASS.....	4:30 PM
BANQUET	7:00 PM

SCHEDULE OF FEES

Candidates Initiation Fee (includes 1 banquet ticket, lapel pin, Social baldric, processing fees)	\$70.00
Permanent Deacons	\$70.00
Priests Only Initiation Fee	\$50.00

Banquet Tickets for wife and guests..... \$45.00

Ladies’ Luncheon Program..... \$25.00
Late fee **\$ 5.00**
Postmark date must be on or before 2-4-2022.

Admission to any of these events requires a prepaid reservation.

ADDITIONAL INFORMATION

Membership in the 4th Degree involves dues to the Assembly which are separate from your Council.

You must maintain good standing with your Council and pay your dues to the Assembly to maintain good standing with the Assembly.

BANQUET RESERVATIONS

A Banquet Ticket for each Candidate is included with the initiation fee. All additional banquet tickets are \$45.00 each. All checks should be made payable to **Alexander Tennant, Master.**

DEPOSITS

All initiation fees are due with your application for membership in the 4th Degree. All costs for additional banquet dinners or ladies luncheon are due by **February 4, 2022!**

DEADLINES

To ensure that ALL applications are completed accurately, **the candidate’s application must be received, voted on, and approved by the Assembly before it is submitted to the Master of the 4th Degree.**

Once the Application has been voted by the Assembly, the Form 4, Banquet Reservation and payment (COMPLETE PACKET) will be mailed to the District Master by the Assembly.

Candidates mailing anything directly to the Master or District Secretary will have that mailing returned to them without being processed.

The Assembly you are joining must process your paperwork before it is submitted to the Master.

ALL applications for membership in the 4th Degree and Banquet Reservations should be submitted to the Master postmarked by **February 4, 2022.**

For candidate names to appear in the Ad Book, applications must be received by January 31, 2022.